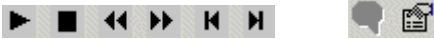


Quick Reference

Player bar

The Player bar buttons and their functions from left to right.



Playback
Stop
Fast Rewind
Fast Forward
Home
End
Play Instruction File
File information



The audio volume meter shows the audio output level.

Audio control

The Player bar also provides an audio control for adjusting the **Volume** (🔊), **Tone** (🎵) and **Speed** (⚙️) properties during playback via the corresponding sliders.



PC file list and DPM file list

The PC file list is displayed in the upper half of the program window. Here you find all files which are stored on the PC at the location for the DPM files.

The DPM file list is displayed in the lower half of the program window. Here you find all files which are stored on the connected DPM.

DPM Download/Configuration

DPM Download/Configuration

The DPM Download/Configuration program assists you in configuring the DPM (Digital Pocket Memo) for your everyday work. This program enables you to make specific settings for the device and to have full control over the file transfer between the DPM and the PC.


Starting the program

The DPM Download/Configuration program is started automatically after installation.

To start the program manually, you can also go to the **Start** menu of your Windows operating system and select **Programs, DPM Download Configuration**.

Program icon in status notification area

Once the DPM Download/Configuration program has been started, it will remain active in the background.

This means that the program is always available as an icon () in the status notification area of the Windows task bar even if the program is closed (**x**) or exited (**File menu, Exit**).



- To display the program window, right-click the program icon and select **Open DPM Download/Configuration**.
- To **not** have the program active in the background, right-click the program icon and select **Close DPM Download/Configuration**; the program icon will disappear from the task bar.

Toolbar

This is the DPM Download/Configuration toolbar. The toolbar buttons and their functions from left to right.





Transfer Settings from DPM
Transfer Settings to DPM
DPM Configuration Wizard
DPM Configuration
Download Options
Program Options
Email Options
Copy
Move
Send
Help

For more detailed information, refer to the *DPM Download/Configuration Online Help*.
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Quick Reference

Configuring automatic download

By enabling and configuring the automatic download feature, you can connect your DPM to the PC and the file transfer will take place automatically.

1. Go to the **Settings** menu and select **Download Options** or click the corresponding toolbar button: 
2. On the **General** tab, enable the **Use the settings for automatic download** option.
3. Go to the **Settings** menu and select **DPM Configuration Wizard** or click the corresponding toolbar button: 


Each wizard page explains the settings you can make. Click the **Help** button on each page to display more detailed information about the available settings on that page.

The settings on the **Download Mode and File Type** page will be used for the file transfer during automatic download. These settings correspond to the settings on the **Download Settings** tab of the **DPM Configuration** dialog box and the **DPM Settings** tab of the **Download Options** dialog box.

Note: The automatic download functionality for the file transfer from the DPM to the PC requires the program to be active. Otherwise the automatic download cannot be performed.

Configuring the DPM

You can make device configurations for the DPM in the **DPM Configuration** dialog box. For novice users, we recommend using the **DPM Configuration Wizard**.


To display the **DPM Configuration** dialog box, go to the **Settings** menu and select **DPM Configuration**, or click the corresponding toolbar button: 

- The **General** tab provides various options for setting the behavior of the DPM. For example, recording mode (Standard Play, Long Play), appearance (screen layout of DPM display), microphone sensitivity, file name creation, numbering sequence for dictation sound files.
- The **Advanced** tab provides advanced options and settings for the behavior of the DPM. For example, to set the number of additional user-defined labels on the DPM, to specify a mandatory user input option etc.
- The **Keyword Definition** tab enables you to define DPM Keywords.
- The **Protection** tab enables to set the DPM configuration to read-only.
- The **Download Settings** tab enables you to define the mode for the file transfer from the DPM to the PC and what type of files are to be transferred. These settings correspond to the settings on the **Download Mode and File Type** page of the **DPM Download/Configuration Wizard** and the **DPM Settings** tab of the **Download Options** dialog box.

DPM Download/Configuration

Download Options dialog box


The **Download Options** dialog box configures the file transfer between the DPM and the PC.

To display the **Download Options** dialog box, go to the **Settings** menu and select **Download Options**, or click this toolbar button: 

- The **General** tab activates the automatic file download. This means that the preconfigured settings will be used when the files from the DPM are transferred to the PC.
- The **PC Settings** tab enables you to make PC-specific settings for the file transfer between the DPM and the PC.
For example, the **Send emails automatically** setting sends the DPM dictation files via email after the file download is finished. The preconfigured settings from the **Email Options** dialog box are used.
- The **DPM Settings** tab enables you to make device-specific settings for the file transfer between the DPM and the PC. Here you set the mode for transferring files from the DPM to the PC. You also define what type of files are to be transferred.
These settings correspond to the settings on the **Download Mode and File Type** page of the **DPM Download/Configuration Wizard** and the **Download Settings** tab of the **DPM Configuration** dialog box.

Program Options dialog box


The **Program Options** dialog box enables to make specific settings for the DPM Download/Configuration program. These settings are stored on the PC exclusively and are not transferred to the DPM.

To display the **Program Options** dialog box, go to the **Settings** menu and select **Program Options**, or click this toolbar button: 

For example, the **Synchronize DPM time with PC time** setting adjusts the time displayed on the DPM with the time of the PC when the DPM is connected to the PC.

Email Options dialog box

The **Email Options** dialog box enables to make specific settings for sending downloaded DPM dictation files via email.

To display the **Email Options** dialog box, go to the **Settings** menu and select **Email Options**, or click this toolbar button: 

If the option for sending emails automatically is enabled in the **Download Options** dialog box, the preconfigured settings are used as default values.